A.G & S.G SIDDHARTHA DEGREECOLLEGEOF ARTS AND SCIENCE::VUYYURU

(AnAutonomousCollegeintheJurisdictionofKrishnaUniversity)Accreditedat thelevel'A' bythe**NAAC**

Sponsors:SiddharthaAcademyof General&TechnicalEducation

DEPARTMENTOFPOLITICALSCIENCE

MinutesofthemeetingofBoardofStudiesinPoliticalScienceofA.G.&S.GSiddharthaDegreeCollege of Arts & Science, Vuyyuru held at 10:00 A.M 0n   10/10/2023 in the Department ofPoliticalScience

MembersPresent		
NameoftheMember	**Role**	**Signature**
Smt.Ch.SandhyaRani,HOD,Dept.ofPoliticalScience,A.G& S.G Siddhartha Degree Collegeof Arts & Science,Vuyyuru-521165. Mobile:9949402837E-Mail:narrasandhyarani@gmail.com	Chairman	
Sri.M.Padhmanabham,AssistantProfessor,DeptofPoliticalScience,SRR&CVRGovtDegreeCollege,Vijayawada. Mobile:9490772836	University Nominee, KrishnaUniversity	
SmtG.Padmaja,Head,DepartmentofPoliticalScience, S.D.M.SiddharthaMahilaKalasala,Vijayawada.M obile:9441883417	AcademicCouncilNominee	
Dr.G.Veerraju,H.O.D&AssistantProfessor,DeptofPoliticalScience,Andhra University Visakhapatnam Mobile:9440476494	AcademicCouncilNominee	
Sri.R.V.SivaRao, LecturerDept.ofPoliticalScience,A.G& S.GSiddharthaDegreeCollegeofArts &Science,Vuyyuru-521165. Mobile:9391380250	AcademicCouncilMember	

AGENDA

1. Toreviewandrecommendchangestosyllabi,modelpaperandguidelinesinthe3rdand5thsemesters of B.A

2. Todiscussaboutandrecommendthepatternofassessmenti.e.,internalandexternalassessmentpercentagetobefollowedforThird Semesterfromacademicyear 2023-2024

3. TorecommendthetheguidelinestobefollowedbytheQuestionPaperSettersinPoliticalSciencefora llsemester-endexams.

4. Torecommendtheteachingandthe evaluationmethodstobefollowedundertheAutonomousSystem.

5. ToSuggestinnovativemethodsofteaching

6. ToproposethepanelofQuestionPaperSettersandExaminers.

RESOLUTIONS

FollowingresolutionsaremadeintheBoardofStudies inPoliticalScience:

1) It is resolved to introduce INDIAN GOVERNMENT AND POLITICS in the place ofINDIAN CONSTITUTION for semester-III for the 2nd Degree from the Academic Year2021-2022 Till The Academic Year 2023-2024
2) continued with the existing syllabi for 5th semesterwithout any changefor theAcademicYear 2023-2024
3) adapted 25 marks for internal assessment and 75 marks forexternal assessment for 3rdDegree and 30 marks for internal assessment and 70 marks for external assessment for 2nd DegreefromtheAcademicYear 2023-2024
4) followedthenewmodelquestionpaperfromtheAcademicYear2022-2023forthe B.AStudents
5) adapted thefollowingteachingandevaluation

    methods:TeachingMethods:

    Besides the conventional methods of teaching, it is also resolved to use various othermethodslikegroupdiscussions,quiz,developingpowerpointpresentationetc.,forthe betterunderstanding ofthecontents.

Evaluation Method forInternalTheoryExaminationfor3rd B.Astudents

FirstInternalExam	Second Internal Exam	Average	Assignment	Total
A	B	C=(A+B) /2	D	(C+D)
20Marks	20Marks	20Marks	5Marks	25Marks

Evaluation Method forInternalTheoryExaminationfor2ndandB.Astudents

FirstInternalExam	Second Internal Exam	Average	Assignment	Attendance	Total
A	B	C=(A+B) /3	D	E	(C+D+E)
30Marks	30Marks	20Marks	5Marks	5Marks	30Marks

6) SemesterEnd Examinations:

7) The maximum marks of sem-end examinations for 3rd B.A are 75 and for 2nd B.Astudents are 70 Marksfrom the Academic Year 2023-2024 for all the B.A Students andtheduration of theexamination shallbe3Hours.

8) To Organize Seminars ,Guest Lectures and Workshops to upgrade the knowledge of thestudents andto impartnew skillsoflearningasfrequentlyas possible.

9) To authorize the chairman of board of studies to suggest the panel of paper setters andexaminers tothecontrollerofexaminationsas per therequirement.

Signature Of The Chairman

A.G&S.GSIDDHARTHADEGREECOLLEGEOFARTS &SCIENCEVUYYURU-521165

(AnAutonomousCollegeinthejurisdictionofKrishnaUniversity,Machilipatnam)

Title of the paper: I**NDIAN GOVERNMENT & POLITICS**

SCIENCESemester-III

CourseCode	POLT31	Course DeliveryMethod	ClassRoom
Credits	4	CIA Marks	30
No.of LectureHours/Week	5	SemesterEndExam Marks	70
TotalNumberofLectureHours	60	TotalMarks	100
Year of Introduction2023-2024	Yearofoffering 2023-2024	YearofRevision 2023-2024	Percentage ofRevision0 %

Course Outcomes:

CO1: The students community has acquired knowledge of the making of the Indian Constitution and its philosophical background. L1

CO2: Information about the functionaries of the government both at the union and state level was acquainted by the student community.L1, L2

CO3. To Understand the legislative procedures which ensure the orderly conduct of business in our parliament and state legislative assemblies in **India.**

CO4: To understand know the Ministers, their role &responsibilities.L1,

CO5: To understand Judiciary of India.L1, L2

Learning Outcomes:

On successful completion of the course the students will be able to:

- Acquire knowledge about the historical background of Constitutional development in India, appreciate philosophical foundations and salient features of the Indian Constitution.

- Analyze the relationship between State and individual in terms of Fundamental Rights and Directive Principles of State Policy.
- Understand the composition and functioning of Union Government as well as State Government and finally
- Acquaint themselves with the judicial system of the country and its emerging trends such as judicial reforms.

UNIT-I :	SOCIAL AND IDEOLOGICAL BASE OF THE INDIAN CONSTITUTION 15 **hrs**
	1. Constitutional Development in India during British Rule-A Historical
	2. Constituent Assembly-Nature, Composition, Socio-Economic, Philosophical Dimensions and Salient Features of the Indian

UNIT-II	INDIVIDUAL AND STATE **15 hrs**
	1. . Fundamental Rights, Directive Principles of State Policy and Fundamental Duties-Differences between Fundamental Rights and Directive Principles of State Policy.
	2. The 'Doctrine of Basic Structure of the Constitution' with reference to Judicial Interpretations and Socio-Political Realities.

UNIT-III :	UNION EXECUTIVE **10 hrs**
	1. President of India-Mode of Election, Powers and Functions.
	2. Parliament-Composition, Powers and Functions, Legislative Committees, Prime Minister and Council of Ministers-Powers and

UNIT-IV :	STATE EXECUTIVE **10 hrs**
	1. Governor-Mode of Appointment, Powers and Functions.
	2. Legislature-Composition, Powers and Functions, Chief Minister and

UNIT-V :	THE INDIAN JUDICIARY **10 hrs**
	1. Supreme Court-Composition and Appointments, Powers and Functions or Jurisdiction of the Supreme Court, Judicial Review, Judicial
	2. High Court-Composition, Powers and Functions, Debates on the mode of appointment of Judges-National Judicial Appointments

SEMESTER-III   **CODE-POLT31 ACADEMIC YEAR-2023-2024PAPER TITLE: INDIAN GOVERNMENTANDPOLITICS**

Duration:3Hours   **MaximumMarks:70**   **Pass Marks:28**

Section-A

Answerthefollowingquestions   (5x4=20 Marks)

1.a)ExplaintheIndianGovernment actof1909.

(OR)

b)Explain The Constitutional Assembly.

2.a)Discussthe Fundamental Duties In Indian Constitution.

(OR)

b)What Is Differences Between Fundamental Rights And Directive Principles Of State Policy.

3.a)Write about Election Mode Of Indian President.

(OR)

b)Explain Different Parliamentary Committees.

4a)Powers And Functions Of State Legislative Assembly.

(OR)

b)State Council Of Ministers.

5.a)Explain Judicial Activism.

(OR)

b)Explain Judicial Review.

Section-B

<u>Answerthefollowingquestions</u>   (5x10=50 Marks)

6.a)ExplainthesalientfeaturesoftheIndianConstitution.

(OR)

b)Explain 1935 Indian Legislative Act.

7.a)ExplaintheFundamental rightsoftheIndian Constitution.

(OR)

b.)ExplaintheDirective principles Of State Policy.

8.a)DescribethePowersandFunctionsofIndian Parliament.

(OR)

b)ExplainthepowersandFunctionsofPrimeMinister Of India

9.a)ExplainthePowers And Of State Governor.

(OR)

b)Explain thepowersand FunctionsofChief Minister.

10.a)Explain Origin Powers And Functions of Supreme Court Of India

(OR)

b)Explain Origin,Powers And Functions of High Court

A.G&S.G SIDDHARTHA ARTS AND SCIENCE DEGREE COLLEGE

Semester-wiseRevisedSyllabusunderCBCS,2023-2024DomainSubject:POLITICALSCIENCE

Semester–V

Course6B:EGOVERNANCE

(SkillEnhancementCourse(Elective),4credits)

Course Code	POLTSEC6B	Course Delivery Method	Class Room
Credits	4	CIA Marks	25
No.of Lecture Hours/Week	5	Semester End Exam Marks	75
Total Number of Lecture Hours	60	Total Marks	100
Year of Introduction2 023- 2024	Year of offering 2023-2024	Year of Revision 2023-2024	Percent age of Revision 0%

Outcomes:

Studentsatthesuccessfulcompletionofthecoursewillbeableto:

CO1. Acquaint students with the introduction to goodgovernanceandhowitcanbeachievedbyinformation andcommunicationtechnology.

CO2.Understand thegrowingneedsofE-Governance,improvingtransparencyinthe system ofgovernance.

CO3.HaveunderstandingofvariousgovernmentschemesandE-Governanceprojectsandinitiatives.

CO4.

Providethepracticalknowledgeabouttheeffectivedeli veryofcitizenservicesthrough onlinemode.

CO5.Realizetheissuesandchallengesof E-Governance.

Unit:1
Brief Introduction to Governance-E-Governance –Meaning, Definition, Nature, Scope,Objectivesand Significance-Domainsof E-Governance-E-GovernanceandGoodGovernance-Globaltrendsinthegrowthof E-Governance.

Unit:2
E-GovernanceinIndia--NationalE-GovernancePlan(NeGP)-National InformaticsCentre-StrategiesforE-Governance-E-GovernanceImplementations:RequiredinfrastructureofNetwork,Computing,CloudGovernance,Datasystem,Humanresources,LegalandTechnologicalinfrastructure-

Unit:3
RoleofInformationandCommunicationTechnologyinAdministration,Effectivedeliveryof servicesforpublicutilitiesthroughE-Governance-Onlinefilingofcomplaints,applicationregistration,issuanceofcertificates,issuanceoflandrecords,

online payments of fees, dues etc, e- tendering, easy access to information and E- Governance in Social security and welfare schemes: Direct transfer of benefits, Biometric authentication through Aadhar, etc.

Unit: 4
E-Governance under Information Technology Act-Legal status for digital transactions-Public Private Partnership and expansion of E-Governance. E-Governance-Transparency and Accountability at gross root level-Issues and Challenges: Digital Divide, Capacity Building, Cyber Security in Cyber Crimes, Socio-political implications, Issues of integration, Networking with NGOs.

Unit: 5
Major E-Governance Projects and Initiatives:Gyandoot, E-choupal, E- Bhoomi, E-Seva, CARD, E-Panchayat, Real Time Governance (RTG) etc.

Additional Input
Unique Identification Authority of India E-Government Development Index
E-Governance case studies from other countries

II.   **References:**

1. B.Sreenivas Raj, E-Governance Techniques-Indian and Global Experiences, New Century Publications, New Delhi, 2008.
2. Subhash Bhatnagar, Unlocking E-Government Potential-Concepts, Cases and Practical Insights, Sage Publications, New Delhi, 2009.
3. Y.Parthasaradhi, E-Governance and Indian Society, Kanishka Publications, New Delhi, 2009.
4. R.P.Sinha, E-Governance in India, Initiatives and Issues in India, Centre for Public Policy, 2006.Anil Kumar Dhiman, E-Governance –Good Governance using ICTs, S.K.Book Agency, New Delhi, 2017.

5. Ashok Aggarwal, Governance-Case Studies, University Press India Pvt. Ltd, Hyderabad, 2017.

6. Web resources suggested by the Teacher concerned and the College Librarian including reading material.

III.   Co-Curricular Activities (Training of students by the teacher: Total 10 hours):
   a)   Mandatory:

   1.   FOR TEACHER: Training of students by teacherin the classroom for a total ofnot less than10 hours on techniquesof application of ICT for getting services fromthe governmentdepartments, filing of grievances throughonline mode,makingdigital transactionsfor issuance of certificates or paymentof fees, identifyingcomponentsine-governanceandtechniquestohandlecybersecurityetc.,

   2.   FOR STUDENT: Studentshave to visit urban or local administrationoffices and havepractical study and assess theimplementation of E-Governance initiatives, models, citizencentric services, citizen charterand interactwith the beneficiaries aboutthe fulfillment oftheir needs in time or not and if any lapses they noticed or visit to nearby governmentinstitution covering the various citizen centric services delivering throughonlinemodeandobservethe citizen charter, mode of operation, time limitation, fees prescribedfor services and observe the operation of Real Time Governance (RTG) in administrationandrecordtheirexperiencesandindividually submit his / her observationas a hand-written Fieldwork/Project work Report not exceeding 10 pages in the given format to theteacher.

   3.   SuggestedFieldwork/ProjectworkFormat:
       Title Page, Student Details, Acknowledgements, Index page, Objectives, Step-wiseprocess,Findings,ConclusionandReferences.

   4.   MaxmarksforFieldwork/ProjectworkReport:05
   5.   UnitTests/InternalExaminations

   SuggestedCo-CurricularActivities
   1. Trainingofstudentsbyarelatedfieldexpert.
   2. ReadingDailynewspaperseitherprintoronlineaboutthemisuseoftechnologywhichleadstocybercrimes.
   3. Readingarticles,blogsandwebsitesforvariousideologicalperspectives.
   4. Assignments.
   5. Discussthedebatesaroundanyrecenttechnologicaladvancements.
   6. DiscussthecaselawsandjudgmentsreportedonE-Governanceinitiatives.
   7. Seminars,Groupdiscussions,Quiz,Debatesetc.

A.G & S.GSIDDHARTHA ARTS AND SCIENCE DEGREE COLLEGEVUYYURU

(Anautonomous college in thejurisdiction

ofKrishnaUniversity)IIIB.A(EMS),SEME

STER–V

COURSE - VI B

MODELQUESTIONPAPER

E-GOVERNANCE

Time:3Hours   **Max.Marks:75M**

Min.Pass:30M

<u>**Section–A**</u>

AnseranyFiveofthefollowing.   **5x5=25M**

   1.ExplaintheDomainsofE-Governance.

2. WriteashortessayonCloudGovernance.

 3. DataSystem.

4. DiscusstheE-GovernanceImplementations.

5. WriteshortnotesonDirecttransferofbenefits.

6. CARD.

7. ExplaintheIssuesofintegration.

8..WriteashortnoteonCyberSecurityinCyberCrimes.

Answer thefollowing.   **5x10=50M**

9. (A)Explainmeaning,definitionandScopeofE-Governance.

Or

(B)ExplaintheobjectivesofE-Governance.

10.(A)ExplainthebasicfeatureNationalE-GovernancePlan(NeGP)

Or

B)ExplaintheNationalInformationCenter-StrategiesforE-Governance.

11.(A)DiscusstheessentialcomponentsforICTimplementationin

Administration.

Or

B)InformationandCommunicationTechnologyhasmade servicedelivery Towards Citizens More Efficient And Effective,Discuss

12(A)Write About Information Technology of Law Act In E-Governance

(OR)

B)ExplaintheE-GovernanceProjectsandInitiatives-GyandootAndE- choupal.

13.(A)ExplaintheIssuesofintegrationandNetworkingwithNGOs.

Or

B)WriteanesssayonCyberSecurityinCyberCrimes.

A.G &S.GSIDDHARTHA ARTS AND SCUIENCE COLLEGEVUYYURU

Course7B:LOCALADMINISTRATION
(SkillEnhancementCourse(Elective),4credits)

MaxMarks:100

Course Code	POLTSEC7B	Course Delivery Method	Class Room
Credits	4	CIA Marks	25
No.of Lecture Hours/Week	5	Semester End Exam Marks	75
Total Number of Lecture Hours	60	Total Marks	100
Year of Introduction2023-2024	Year of offering 2023-2024	Year of Revision 2023-2024	Percentage of Revision 0%

Outcomes:

Studentsatthesuccessfulcompletionofthecoursewillbeableto;

CO1.UnderstandtheexistingcontextofLocalGovernmentInstitutionsinIndia.CO2.Have knowledgeontheneedofempowermentandautonomyofLGIs.

CO3.Provideanoverviewonfinancialresourcesandconstitutionalprovisions.CO4.Analyzetheissues,problemsandconflictsinLocalAdministration.

CO5.Developcommunicationskillstointeractwiththeelectedmembersandofficials.

Enhanceskillsforobservation,organizing,networking,documentation.

I.   Syllabus:(Hours:Teaching:60,Training:10,Othersincl.unittests:05)

Unit:1

LocalGovernment:Meaning,NatureandImportance,ThoughtsonLocalGovernmentsby M.K.Gandhi,JawaharlalNehruandDr.B.R.Ambedkar,ImportantCommittees:Balwant RaiMehta(1957),AshokMehta(1978),L.M.Singhvi(1986).

Unit:2

Decentralizationofpowers(Political,AdministrativeandEconomic)fromtheStatestoLocal Institutions-73rdand74thConstitutionalAmendmentActs-EmpoweringLocalGovernments-Decisionmakingpowers during crisis and disasters-Relationshipbetween local government authorities and Central and StateGovernmentserviceproviders-

Unit:3

RevenueraisingavenuesforLocalGovernments-Grants,AidandsupportfromCentreand State Governments-PublicPrivate Partnerships-Conceptof Local Development-Villageas a unit,SWOC analysis of a village, existing conditions, expected developmental opportunities, the gap,natural,governmentandprivateresources,year-wiseplanning,financesrequired–

Unit:4

ChallengesforLocalAdministration,Financial,administrativeandPoliticalConstraints-Publicrelationsin Local Administration-Needfor training for electedrepresentativesand otherst

Unit: 5

Role of District Collector in strengthening LGIs. Role of Local Governments in implementation of welfare and developmental programmes ie., (MGNREGS), (SGSY), (IAY) and (PURA)Sakeholders-AudittrainingandParticipatorytraining.

Additional input:

LocalAdministrationinAncientIndia

Comparative Local Administration (Contemporary localadministration inothercountries)

II. References:

1. **Basu,D.D,IntroductiontoConst**itutionofIndia,Nagpur,LexisNexisButter worths, 2018

2. NirajaGopalJayal,RepresentingIndia:EthnicDiversityandGovernanceofPublicInstitut ions,2006,PalgraveMacmillanPublications.

3. RVenkataRavi,EmpoweringRuralIndia:ExperimentsandExperiences,KanishkaPublis hers,NewDelhi,2006.

4. SawaliaBihariVerma,EmpowermentofthePanchayatiRajInstitutionsinIndia,Sarupa ndSons,NewDelhi,2006.

5. WorldBank,EmpowermentinPractice:AnalysisandImplementation,WorldBankInstitu te,WashingtonD.C.

6. S.Chandrasekhar,PanchayatiRajandFinancialResources,RegalPublications,2008,New Delhi.

7. RajeshTondonandMohiniKak(Eds),CitizenParticipationandDemocraticGover nance,NewDelhi,2016.

8. AnandPrakash,StateandDistrictAdministration,WisdomPress,NewDelhi,2008.

9. N.Lalitha,RuralDevelopmentinIndia:EmergingIssuesandTrends,DominantPublis hers,NewDelhi,2014.

10. WebresourcessuggestedbytheTeacherconcernedandtheCollegeLibrarianincludi ngreadingmaterial.

A.G&S.G SIDDHARTHA ARTS AND SCIENCE DEGREE COLLEGE

(Anautonomouscollegeinthejurisdictionof Krishna University)IIIB.A(

EMS),SEMESTER–V

COURSE – 7

BMODELQUESTIONPAPER

Localadministration

Time:3Hours   **Max.Marks:75M**

                                                                              Min.Pass:30M

Section–A

AnsweranyFiveofthefollowing.   **5x5=25M**

1.ExplainthereformsoftheAshokMehtaCommittee.

2. WriteashortonL.M.SinghviCommittee.

3. 73rdConstitutionalAmendment.

4. 74thConstitutionalAmendment.

5. Write A Short Note On Public Development Village

6 .Explain Public Private Partnerships

7. Writeashortnoteontherelationsbetweenpublicandlocaladministration.

8. Discusstheneedfortrainingforelectedrepresentativesandstakeholders.

Answer thefollowing. 5x10=50M

9. (A)Explainingthemeaning,definitionandImportanceofLocalAdministration.

Or

(B)ExplaintheThreeTiresPanchayatiRajSystemofBalwantRaiMehtaCommittee.

10. **(A)**ExplaintheDecentralizationofpowersfromtheStatestoLocalInstitutions.

or

(B) Explainthedecisionmakingpowersduringcrisisanddisasters-

RelationshipbetweenLocalGovernmentauthorities.

11(A) DiscusstheRevenueraisingforLocalGovernments-Grants.

Or

(B) ExplaintheSWOCanalysisofavillage,existingconditions,expecteddevelopmentalopportu

nities..

12(A). ExplaintheChallengesforLocaladministration.

Or

(B) Discussthefinancial,administrativeandpoliticalConstraints

13(A) DiscusstheRole of District collector in local administration

Or

(B) Explain the welfare developmental programs in local administration.

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**A. G & S.G. SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE
Vuyyuru-521165.**

NAAC reaccredited at 'A' level

TITLE OF THE PAPER:SOCIAL WORK

Semester: III

Course Code	SW201	Course Delivery Method	Class Room / Blended Mode - Both
Credits	2	CIA Marks	15
No. of Lecture Hours / Week	2	Semester End Exam Marks	35
Total Number of Lecture Hours		Total Marks	50
Year of Introduction:	Year of Offering:	Year of Revision: ----	Percentage of Revision: 0%
CLASS:	II-B.A		

Learning Outcomes:

By successful completion of the course, students will be able to:

1. Understand the basic concepts relating to social work practice, values, principles of social work and social problems in India
2. List out different approaches of providing help to the people in need.
3. Acquaint the process of primary methods of social work
4. Get to know the skills of working with individuals, groups and communities.

B.A., Programme (Revised CBCS w.e.f.2020-2021)

Skill Development Courses

ARTS STREAM

Syllabus of   *Paper code: SW201*

SOCIAL WORK

(Total 30 hrs (02h/wk), 02 Credits & Max. 50 Marks)

Course Code	*SW201*	Course Delivery Method	Class Room / Blended Mode - Both
Credits	**2**	**CIA Marks**	**15**
No. of Lecture Hours / Week	**2**	**Semester End Exam Marks**	**35**
Total Number of Lecture Hours	**30**	**Total Marks**	**50**
Year of Introduction:	**Year of Offering:2023-2024**	**Year of Revision: ----**	**Percentage of Revision: 0%**
CLASS:	**II-B.A.,**		

Unit-I:(07Hrs)- Introduction to social work and concepts related to social work Introduction to Social Work- Definition- Scope- objectives - Functions- social service, social welfare services, social reform, major social problems in India; Social work philosophy, values, objectives, principles, methods and fields of social work.

Unit-II:(09Hrs) Methods of Working with Individuals and Groups Social case work –Definition-scope and importance of social case work, principles and process of social case work -Tools and techniques in social case work- Counselling skills. Social Group Work-Definition-scope- the need for social group work –Group work process - Principles of Group Work -Stages of Group Work-Facilitation skills and techniques.

Unit-III: (09Hrs) Working with Communities and Field Work in social work Community – definition - characteristics- types- community organisation as a method of social work-definition-objectives-principles-phases of community organization - 3 concepts of community development, community participation and community empowerment.

Field work in social work – Nature, objectives and types of field work - Importance of field work supervision.

References:

1. Chowdhary, Paul. D. (1992). Introduction to Social Work. New Delhi:
2. Friedlander W.A. (1955). Introduction to social welfare, New York, Prentice Hall.
3. Government of India, (1987). Encyclopedia of Social Work in India (Set of 4 Volumes). New Delhi, Publications Division, Ministry of Information and Broadcasting.
 4. Lal Das, D.K. (2017). Practice of Social Research – Social Work Perspective, Jaipur,
5. Rawat Publications.
 6. Madan, G.R. (2009). Indian Social Problems (Volume 1 & 2). New Delhi: Allied
7. Siddiqui, H.Y.(2007). Social Group Work. Jaipur: Rawat Publications
8. Pasty McCarthy &Carolin Hatcher, (2002). Presentation skills.
9. Websites on Social work methods. ****

Suggested Co-curricular Activities:(05 hours)

1. Divide the students into groups, each group containing not exceeding 10 students depending upon the total number of students in a class or section. Each group can search in internetabout any one of the institutions which work for the welfare of children or women or elderly or scheduled caste and scheduled tribe children or differently abled persons or Juvenile homes or Correctional homes or hospitals or Mahila Pragathipranganam or Swadhar project or any social welfare project or non governmental organizations (NGOs) to have an idea about welfare agencies working for the needy.

2. Ask each group to exchange and discuss the information with other groups in the classroom with the information they collected on Internet.

3. Group Discussion with the students- what type of community problems they observe in their villages/towns/cities? Ask them to tell what are the line departments which will help to solve the problems of their communities and suggest them what type strategies help the communities to empower.

4. Invited lectures/Training by local experts

5. Visit to a community

6. Assignments, Quiz etc.

SEMESTER –III   **MODEL PAPER**   *Paper code: SW201*
SOCIAL WORK
Skill Development COURSE

DURATION: 2 HOURS   **SECTION – A**   **Max:35**

ANSWER ANY THREE OF THE FOLLOWING QUESTIONS   (3x5=15M)

1.Elucidate the objectives of social work

2. Discuss about values of social work.

3. Write the various fields of social work.

4. Write the qualities of a leader.

5.Types of field work

SECTION – B

ANSWER ANY TWO OF THE FOLLOWING QUESTIONS   (2x10=20M)

6. Discuss any two major social problems in India.

7. Write in detail principles of social work.

8. Define Social Case work and discuss the process of social case work.

9. Describe the stages of social group wok and discuss how you resolve group conflicts
   in a group.

A. G & S.G. SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE
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TITLE OF THE PAPER:**Personality Enhancement & Leadership**

Semester: III

Course Code		Course Delivery Method	Class Room / Blended Mode - Both
Credits	2	CIA Marks	15
No. of Lecture Hours / Week	2	Semester End Exam Marks	35
Total Number of Lecture Hours	30	Total Marks	50
Year of Introduction:	Year of Offering:2023-2024	Year of Revision: ----	Percentage of Revision: 0%
CLASS:	II-B.A., B. Com & B. Sc Programs		

LearningOutcomes:
Bysuccessful completion of thecourse,studentswill beable to:
1. Developcomprehensiveunderstandingof personality
2. Knowhowtoassessandenhanceone'sownpersonality
3. Comprehendleadershipqualitiesandtheirimportance
4. Understandhowtodevelopleadershipqualities

PersonalityEnhancement&Leadership

Total30 hrs (02h/wk, 02Cr &Max50 Marks)

Syllabus:
Unit–I:(7hrs)

MeaningofPersonality–ExplanationsofHumanPersonality–PsychodynamicExplanations–Social CognitiveExplanation–BigFive traitsof Personality

Unit–II:(8 hrs)

AssessmentofPersonality-Projective&SelfReportTechniques-BuildingSelf-Confidence–EnhancingPersonalitySkills

Unit–III:(10hrs)

LeadershipCharacteristics–TypesofLeaders–ImportanceofLeadership–Leadership Skills – Building and Leading Efficient Teams – Leadership Qualities ofAbrahamLincoln,mahatmaGandhi,PrakasamPantulu,Dr.B.R.Ambedkar&J.R.D.Tata

Co-curricularActivitiesSuggested:(05hrs)
1. Assignments,Groupdiscussions, Quiz etc
2. InvitedLecturebyalocal expert
3. CaseStudies(ex.,onstudentsbehavior,localleadersetc.)

ReferenceBooks:
➢ GirishBatra,Experimentsin Leadership,Chennai:NotionPress,2018
➢ MiteshKhatri,AwakentheLeaderinYou, Mumbai:JaicoPublishingHouse,2013
➢ CarnegieDale,BecomeanEffectiveLeader,NewDelhi:Amaryllis,2012
➢ Hall,C.S.,Lindzey.G.&Campbell,J.BTheoriesofPersonality.JohnWiley&Sons,1998

Personality Enhancement & Leadership

LIFE SKILL COURSE

SEMESTER –III   **MODEL PAPER**   *Paper code:*

DURATION: 2 HOURS   **SECTION – A**   **Max:35**

ANSWER ANY THREE OF THE FOLLOWING QUESTIONS   (3x5=15M)

1. Personality traits

2. Self-Efficacy

3. Projective Techniques'

4. What is Self-Test

5. Qualities of J.R.D TATA

SECTION – B

ANSWER ANY TWO OF THE FOLLOWING QUESTIONS   (2x10=20M)

6. What is personality development? Explain the stages of personality development

7.   Explain the Human personality development

8. Explain the Methods personality Assessment

9. Write an essay on leadership of Dr.B.R.Ambedkar