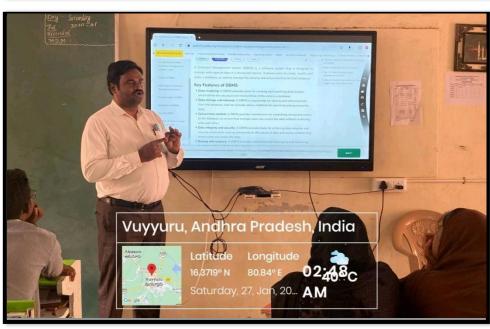
A.G & S.G Siddhartha Degree College for Arts & Science

(Autonomous), Vuyyuru-521165

Name of the Event	: Guest Lecture
Topic	: For 9 th Class Students – Microsoft Excel Basics For 10 th Class Students – Introduction to Database Management Systems.
Date Conducted	: 27-01-2024
Name & Designation of the Resource Person	: Ch. Anil Kumar, Lecturer in Computer Science
Report on the activity	This guest lecture is aimed to deliver Microsoft Excel basics for 9 th class students, Introduction to Database Management system for 10 th class students.
Objectives	• To introduce 9 th class students to the basics of Microsoft Excel, enhancing their skills in data management and analysis.
	• To provide 10 th class students with an introduction to databases, focusing on fundamental concepts and applications in information management.
	• To engage students in interactive learning sessions that promotes practical understanding and hands-on experience with ICT tools.
Notes	• The guest lecture for 9 th class students covered essential topics such as Excel interface navigation, data entry, basic formulas, and simple data analysis techniques.
	• For 10 th class students, the lecture introduced key concepts of databases, including data organization, types of databases, data manipulation, and database applications.
	• Interactive demonstrations and practical exercises were conducted to reinforce learning and facilitate active participation among students.
	• Real-world examples and case studies were shared to illustrate the practical applications of Excel and databases in various domains.
	• Q&A sessions were held to address students' queries and clarify concepts related to Excel and databases.
Outcome	• Increased awareness and understanding of Microsoft Excel basics among 9 th class students, enabling them to apply spreadsheet skills in academic tasks and projects.
	• Enhanced knowledge of databases and their significance in data management among 10 th class students, laying a foundation for further exploration in database technologies.
	• Improved digital literacy and ICT proficiency among participating students, contributing to their overall skill development and readiness for future educational pursuits and careers.



Evidence



Signature of the HOD

(T. Naga Prasada Rao)